

Scheduling Protocol

Annuals

Notices of Hearing will continue to be issued 9 months in advance by ORB.

Hospitals will receive a list of accused showing hearing 'due date' 10 months in advance.

Within 3 weeks of lists being distributed by the Board, the hospital may notify Board of any or all hearing dates that have been mutually agreed to by the parties.

The Board defaults to automatic scheduling without consultation for matters not set for hearing within the 3 week window.

Hospital reports are due 3 weeks in advance of the hearing date. (See: [Rule 19](#) of the Review Board Rules of Procedure*)

Initials

The Board will schedule hearings for New Accused with a timeline permitting the issuing of a Disposition within 45 or 90 days of the verdict depending upon whether or not the Court made a Disposition.

Where the New Accused is not in hospital the Board will schedule a pre-hearing conference ("PHC") to determine if there is sufficient disposition information. Where Disposition Information remains outstanding the matter will come back to a continued PHC within a week or so after the report is received and circulated so that a hearing date may be set.

Restriction of Liberty ("ROL")

The Board schedules ROL hearings without consultation as soon as practicable and ideally not later than 30 days from the date notice is received. Hospitals may include dates that are mutually agreed to by the parties and Board will schedule according to those dates where possible.

Rescheduling

The Board will consider any request to reschedule a hearing provided consent of all parties has been obtained by the party seeking the rescheduling (See: Rule 30). Final confirmation of any proposed date remains within the discretion of the Board.

If consent to re-schedule is not obtained an application to adjourn must be heard with Notice given to the parties. In the event that the application is not granted the parties should be prepared to proceed with the hearing as originally scheduled.

***Rule 19**

Hospital reports should be received by the Review Board three weeks prior to an annual hearing and, where applicable, as soon as practicable prior to any other hearing. Where the report is, of necessity, provided within the second week prior to an annual hearing eight copies should be sent to the Review Board for distribution. Updates arising within one week prior to an annual hearing should be provided orally at the hearing.